



LESTARI CAPITAL - POSITION DESCRIPTION

MANAGER – PROJECT DEPARTMENT

Location: Indonesia, Bali or home based

OUR COMPANY

Founded in 2017, Lestari Capital (LC) is an environmental enterprise, built to protect the world's natural assets through a commercially viable business model. We accomplish this by mobilizing new finance for initiatives that protect and rehabilitate important natural landscapes around the world. The Indonesian word "Lestari" means sustainable, or everlasting, signifying our commitment to developing long-term sources of finance for high quality conservation and restoration initiatives.

Lestari Capital's impact model addresses a critical need for long-term operating capital for Projects run by local communities, conservation non-profits and environmental services companies. Lestari Capital aims to strengthen Southeast Asia's emerging ecosystem services marketplace, by connecting demand for on-the-ground conservation efforts among commodity producers/buyers with Projects that are protecting or restoring forests where these companies operate, to protect at-risk areas. Lestari Capital is supported by a diverse group of public-private partnerships and brings actors from the commodities and finance sectors together with conservation initiatives and funders.

POSITION OVERVIEW

The Project Department is the heart and soul of Lestari Capital and the source of our value delivery to our clients. The Manager – Project Department blends management experience, understanding of the project cycle and a systems approach to deliver high-quality ecosystem service projects to each of the business lines on time. S/he will report to the Heads of the Department.

POSITION RESPONSIBILITIES

- Leads overall workflow and coordination within the Department to ensure timely delivery of project origination, on-boarding, development, and implementation targets under the business lines.



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- Oversees the planning and management of the Project Management budget, ensuring an efficient use of resources.
- Oversees the identification, selection, contracting and management of service providers.
- Identifies and establishes processes, task management solutions, or other internal coordination and workflow systems as necessary that keeps the core team and off-site country teams in lock-sync, working as a unified team.
- Supports recruitment and HR strategy of the Project Department, including performance review and internal capacity development where needed.
- Works closely with the Head of Technical Assurance to streamline and coordinate the flow of technical information to project managers as required
- Supports the Department Heads in preparing and reviewing technical and strategic documents and presentations, as needed.
- Supports the Department Heads to foster an effective coordination and information flows with other departments in Lestari Capital regarding all Project and Ecosystem Outcome related matters.
- Supports the Department Heads with mobilizing finance for project readiness and project development.
- Where necessary, represents Lestari Capital at events and meetings with clients, government officials, senior advisors, socio-environmental NGOs, strategic partners, academia and/or media outlets.

REQUIREMENTS

- Minimum 10 years of professional experience in sustainability, forest conservation, and/or climate change in the APAC region
- Experience in managing people and budgets
- Understanding of project management methods and tools to deliver successful conservation outcomes with the participation of multiple stakeholders
- Multi-cultural leadership skills with diversified, context-specific management approaches
- Excellent attention to detailed accuracy of processes and results
- Entrepreneurial and solutions-driven vision for outcomes and value for money
- High dedication to conservation, sustainable development and climate action
- Comfortable operating in a fast paced and cross-cultural work environment



POSITION KEY PERFORMANCE INDICATORS

- All business lines are serviced efficiently, in high quality, on-time and on budget by all sub-teams within the Project Department
- Collaboration among senior project managers and with other departments is cordial and efficient
- Project Department structure and processes continuously evolve to higher efficiency and keep track with processes in other departments and technological innovations
- Necessary enabling systems, task management solutions and other processes leading to a fully integrated team across functional divisions are seamless and efficient

APPLICATION INSTRUCTIONS

The salary will be commensurate with qualifications and experience.

Applicants should apply by sending a cover letter and CV to: Ari Astiasari, Human Resource Associate, jobs@lestaricapital.com

The job description can also be found here: <http://lestaricapital.com/jobs/>