



LESTARI CAPITAL - POSITION DESCRIPTION

HEAD OF CONSERVATION PORTFOLIO

Location: Jakarta or Bali

Contract period: Fulltime, 1 year with potential for extension

OUR COMPANY

Founded in 2017, Lestari Capital is a start-up environmental enterprise, built to protect the world's natural assets through a commercially viable business model. We accomplish this by mobilizing new finance for initiatives that protect and rehabilitate important natural landscapes around the world. The Indonesian word "Lestari" means sustainable, or everlasting, signifying our commitment to developing long-term sources of finance for high quality conservation and restoration initiatives.

As the global commodity, transportation and energy sectors begin to respond to evolving market requirements, Lestari Capital works in parallel with the same forces driving supply-chain transformation to generate financing for conservation. Lestari Capital supports multi-stakeholder sustainability standards by providing credible, transparent and efficient ways for the private sector to meet and surpass sustainability commitments, certifications and import requirements. We are using this approach in Southeast Asia, demonstrating how the cost of environmental impact can be built into the cost of commodity production.

Lestari Capital's impact model addresses a critical need for long-term operating capital for Projects run by local communities, conservation non-profits and environmental services companies. Lestari Capital aims to strengthen Southeast Asia's emerging ecosystem services marketplace, by connecting demand for on-the-ground conservation efforts among commodity producers/buyers with Projects that are protecting or restoring forests where these companies operate, to protect at-risk areas.

At the center of Lestari's approach is the Sustainable Commodities Conservation Mechanism (SCCM), which finances Projects for a minimum of 25 years. The SCCM provides independent fiduciary oversight that ties payments to results on the ground, ensuring benefits to local communities, global climate and biodiversity. Funds are managed through a financial vehicle domiciled in Singapore that delivers payments through a custodian bank.

Lestari Capital's diverse Project portfolio includes internationally certified initiatives on the forefront of tropical conservation, ecosystem restoration and community forestry. Our company specializes in selecting, vetting and financing certified conservation, restoration and community-forest Projects that



protect forests, peatlands and biodiversity. This includes working with members of the Roundtable on Sustainable Palm Oil (RSPO) and those with “Zero Deforestation” pledges. Efforts are also underway to expand to additional commodity sectors, as our company supports emerging sustainability trends through a credible and transparent conservation finance platform.

Lestari Capital is supported by a diverse group of public-private partnerships and brings actors from the commodities and finance sectors together with conservation initiatives and funders. Our portfolio prioritizes support for Project models that can eventually support jurisdictional and national climate targets.

POSITION OVERVIEW

As a key member of the Conservation Outcomes Team, the Head of Conservation Portfolio’s primary purpose is to design, develop and manage Lestari Capital’s innovative Conservation Project Portfolio. The Head of the Conservation Portfolio supports Lestari Capital in strategic and innovative thinking to create a portfolio of projects that create real, long-term social and environmental outcomes that can support the needs of Lestari Capital’s expanding client base.

He/she will serve as a key member of the Conservation Outcomes Team and thus will be an integral part of all Conservation Outcomes Team strategic planning, Project inclusion decisions, Project onboarding procedure development, all Project Prospects proposals to LC clients, and managing and monitoring LC conservation projects overtime. At all times, the Officer maintains the highest levels of integrity and ensures that the Project Portfolio of Lestari Capital can be considered a leader amongst conservation initiatives.

The Head of the Conservation Portfolio will be primarily responsible for developing, maintaining, and implementing all of LC’s conservation project onboarding and ongoing procedures and the associated documentation and reporting. The Head of the Conservation Portfolio will work in close association with the Chief Conservation Officer, the Head of Project Outreach, and all other members of the Conservation Outcomes Team. He/she will also work closely with the Chief Sustainability Officer, and other LC team members on developing innovative approaches that will expand the resources directed at conservation outcomes.

The Head of the Conservation Portfolio will have multiple key responsibilities: assist in development of Conservation Project Portfolio design; developing and maintaining all Conservation Project Portfolio procedures; conducting all project onboarding procedures; conducting all project monitoring and reporting.

POSITION RESPONSIBILITIES

- 1. Serve as key member of Conservation Outcome Team**

- Work with team in the development of overall Conservation Outcome Strategy
- Participate in discussions related to Project design, linking Projects with potential LC clients, due diligence needs, communications;
- Participate in discussions related to developing innovative approaches to delivering conservation outcomes to multiple potential LC client types

2. Assist in Conservation Project Portfolio design

- Ensure that project portfolio includes project types and locations that link with client prospect needs
- Support development and design of additional innovative financing structures
- Evaluate potential of additional international standards and methodologies for application to Conservation Project Portfolio
- Maintain awareness of upcoming and ongoing related initiatives

3. Serve as lead writer and manager of all LC Conservation Project Procedures, including but not limited to:

- Project Pipeline Procedures (eg: Potential project identification; Project screening tool; Project idea note proposal)
- Project Onboarding Procedures (eg: Due Diligence Procedures; Financial Due Diligence Procedures; Environment and Social Action Plan templates; Key Performance Indicator templates; Project Activity Budget Templates)
- Project Monitoring and Reporting Procedures

4. Serve as lead writer of all LC Conservation Project Communication and training materials

5. Manage LC Conservation Project Portfolio

- Assist in development of Project Prospect Proposals to potential Lestari Capital clients (e.g. Project activity identification and budgeting; Project Prospect portfolio presentation and proposal development)
- Assist Head of Project Outreach in project pipeline development
- Lead Project Onboarding (e.g. Lead application of Due Diligence procedures; Assist development of all Project's Environmental and Social Action Plans; Assist in financial budgetary advisement and the creation of project budgets; Lead development of Key Performance Indicators and monitoring procedures; Assist in Project Service Agreement negotiations; Lead development of project communication materials)
- Lead LC Conservation Project Monitoring and Reporting (e.g. Conduct ongoing project monitoring; Review technical and financial reporting from projects; Develop all needed reporting to Lestari Capital clients)

- 6. Serve as a representative of Lestari Capital within wider conservation community in Indonesia and globally (e.g. Attend and present at conferences, workshops, and other events as a Lestari Capital representative; Attend meetings with identified potential collaborators or Project Operators)**
- 7. Assist to identify and develop additional and innovative grant funding opportunities for projects in LC Conservation Pipeline**

QUALIFICATIONS

- At least seven years (7) of working experience in forestry, environmental, conservation, and/or agricultural sectors.
- Master's Degree in forestry, ecology, agronomy, environmental studies, geography, or other relevant field; or Bachelor's degree with over ten (10) years professional experience.
- Deep familiarity with identifying and implementing location appropriate activities that will lead to long term conservation outcomes
- Expertise in initiating and implementing conservation and development programs
- Expertise in existing conservation standards such as the VCS, CCB, and Plan Vivo
- Significant experience in developing standard operating procedures
- Significant experience in development and use of key performance indicators, or monitoring indicators
- Significant experience in proposal and report writing
- Professional experience in leading project management and project monitoring
- Expertise in grant management and reporting, preferred
- Experience in proposal development, preferred
- Demonstrated experience in public speaking, preferred
- Good computer skills in the main software programs (Excel, Word, Power Point Access, etc.)
- Demonstrated professional-level fluency in both oral and written in English required; communication in Bahasa Indonesia preferred.
- Familiarity with Indonesia and Indonesian agriculture and land use, strongly preferred

PERSONAL ATTRIBUTES AND COMPETENCIES

- Good personal organizational and priority setting skills, with the ability to work effectively under time pressure and manage multiple priorities.
- Capable of working independently as well as being an effective team player, with initiative and creativity.

- Good interpersonal and communication skills, with the ability to effectively interact with people in a multi-disciplinary and multi-cultural environment.
- Values the sharing of information and continuous improvement in a cooperative atmosphere of constructive evaluation and learning.
- Be able to diagnose problems quickly and have foresight into potential issues
- An experienced professional in mid-career who is passionate about and driven by the application of his/her skills to the purpose, mission and impact that his/her work is having on the world.
- A pro-active personality who brings a spirit of enthusiasm, self-motivation and inspirational positivity to the workplace and is not discouraged by temporary lack of clarity, systems and procedures. A person who thrives from the challenge of building and creating a well-oiled machine will thrive in our family.
- Able and willing to embrace the challenge of trying to solve problems based on new and not fully understood inter-disciplinary business models.
- Embraces the role of being both learner and teacher of your colleagues.
- Willing to own, be responsible for and proactively lead tasks that are both above and below his/her skill level until additional staff are appointed to support. The company is new and even the executive leadership is required to undertake basic operating tasks.

WORK CONDITION

The candidate may be based either out of the Lestari Capital office in Jakarta or Bali. The candidate must have the flexibility to travel both nationally (e.g. Jakarta, Bali, and project sites) and internationally as and when necessary.

APPLICATION INSTRUCTIONS

The salary will be commensurate with qualifications and experience.

Applicants should apply by sending a cover letter and CV to: Dr. Sarah M Walker, Chief Conservation Officer, jobs@lestaricapital.com

The job description can also be found here: <http://lestaricapital.com/jobs/>

Important: Please include your name and “ConservationPortfolio” as the subject line of the email. Please ensure the titles of all attachments use the format: YourName_HCP_CV.pdf, YourName_HCP_CoverLetter.pdf). In cover letter please include this summary table:



LESTARI
CAPITAL

Position Title	
Surname	
First Name	
Degree type (BA, MS)	
Degree field	
Graduation Date	
Years of work experience	
Technical area	
Software expertise	
Language fluency	
Nationality/Residency	
Availability	