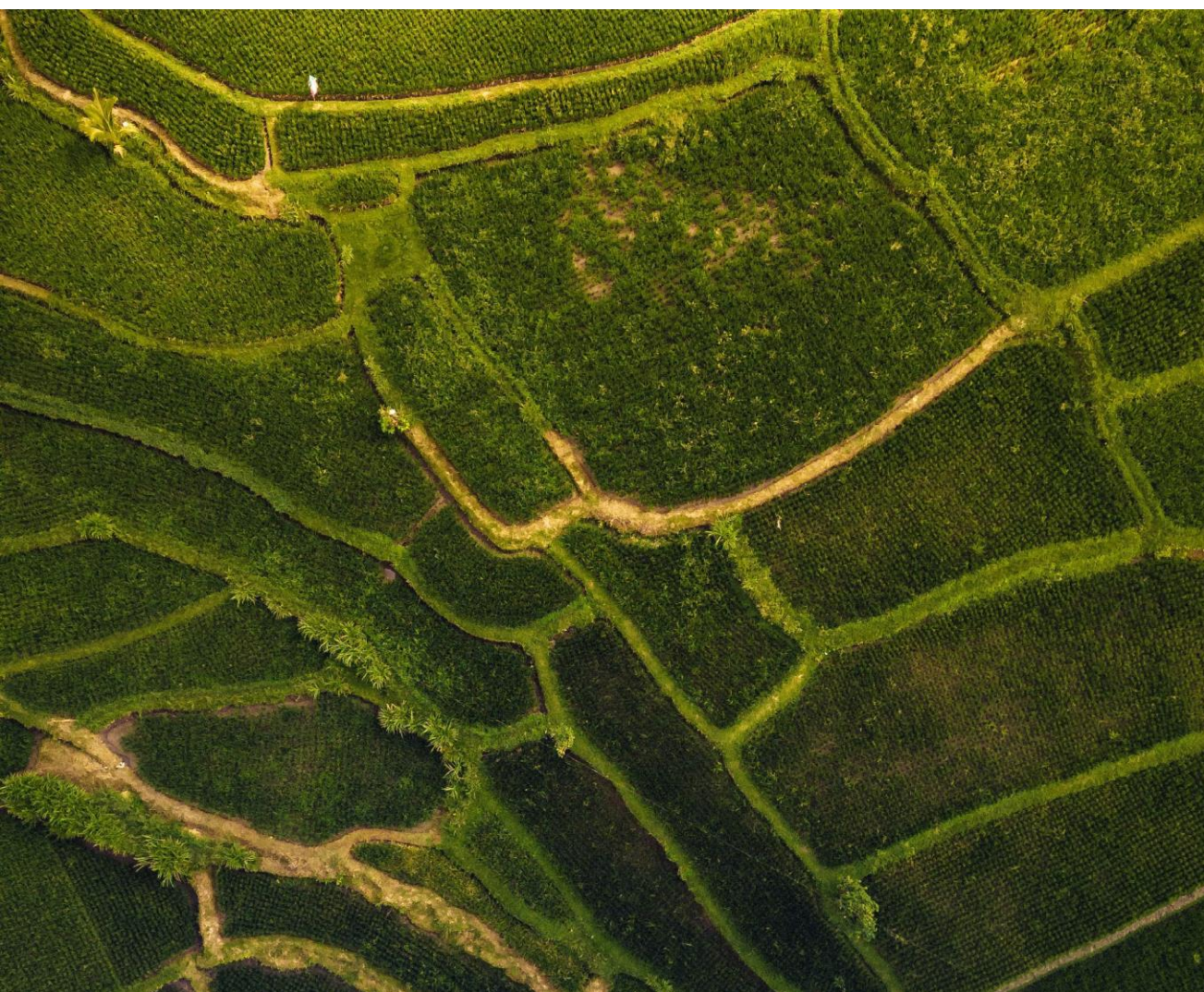


Head of Portfolio Management

Position Description
December 2023



Lestari Capital – Position Description:

Head of Portfolio Management

Duty Station

Bali or Jakarta, Indonesia

Contract Period

Fulltime, 1 year with potential for annual renewal

Our Company

Established in 2017, Lestari Capital is a conservation finance company, based in Southeast Asia, that develops innovative, nature-based products that enable companies to deliver on their sustainability objectives. We accomplish this by mobilizing new finance for initiatives that protect and rehabilitate important natural landscapes around the world. The Indonesian word "Lestari" means sustainable, or everlasting, signifying our commitment to developing long-term sources of finance for high quality conservation and restoration initiatives.

Lestari Capital's impact model addresses a critical need for long-term operating capital for conservation and restoration projects run by local communities, non-profit organisations and environmental services companies. Lestari Capital aims to strengthen Southeast Asia's emerging ecosystem services marketplace, by connecting demand for on-the-ground conservation efforts among commodity producers/buyers with projects that are protecting or restoring forests where these companies operate, to protect at-risk areas.

Position Overview

As the Head of Portfolio Management, you will play a pivotal role in driving the success of our diverse business lines, with a focus on Solutions and Collective. This leadership position is responsible for both the development and management of project portfolios, overseeing the entire project lifecycle, including origination and implementation, and ensuring alignment with organisational goals and strategic objectives.

Position Responsibilities

1. Strategic Leadership

- Develop and implement comprehensive portfolio strategies aligned with the company's overall business objectives.
- Provide strategic direction and guidance to Project Managers, ensuring that individual initiatives contribute to the overall success of the organization.
- Contribute as part of the Project Department Management Team to identify skill gaps and implement strategies for talent sourcing and development within the Project Department.
- Foster a culture of continuous improvement, encouraging feedback and learning from project outcomes.

2. Portfolio Development and Management

- Oversee the development and management of the entire project portfolio, including project origination, project onboarding and project implementation.
- Supervise and coordinate Project Managers to ensure the successful onboarding and implementation of projects in accordance with established timelines and quality standards.
- Work closely with the Rimba Collective Portfolio Manager to align project implementation with portfolio management strategies, ensuring seamless coordination and cooperation.
- Balance priorities and timelines across different business lines to ensure the successful achievement of company targets.

3. Cross-Functional Collaboration

- Foster collaboration between Project, Technical, Legal and Finance departments to align priorities, maximize synergies and ensure efficient resource utilization throughout project onboarding and implementation.
- Coordinate closely with the Head of Technical Assurance and the Technical team to ensure project processes and deliverables are meeting technical quality standards
- Collaborate with the Business Development team and other functions to contribute to comprehensive outcome reports for clients.

4. Monitoring and Risk Management

- Work closely with Head of Technical Assurance to monitor project performance, identify potential risks and opportunities, and implement effective mitigation strategies.
- Contribute to the development of Monitoring, Reporting, and Verification (MRV) system and implementation of related SOPs in the project portfolio
- Ensure that the technical aspects of projects and monitoring system are thoroughly understood by Project Managers and implemented effectively
- Proactively address potential issues that may impact project onboarding and impact delivery, both at project and portfolio levels

Requirements

- A master's degree in conservation, natural resources management, sustainable finance or other related subjects.
- At least 10 years of relevant project and portfolio management experience, ideally with field-level experience and within South-East Asia.
- Demonstrated experience managing multi-disciplinary teams in cross-cultural settings.
- Excellent analytical and problem-solving abilities.
- Effective communication and interpersonal skills.
- Fluency in English and excellent communication both oral and written.

Personal Attributes and Competencies

- Strong drive to deliver results and impact, with a focus on positive solutions and problem-solving.
- Demonstrated leadership and team management skills, with the ability to structure and motivate high performing teams.
- Excellent personal organizational and priority setting skills, with the ability to work effectively under time pressure and manage multiple priorities in a fast-paced environment.
- Capable of thinking critically and delivering with minimal supervision, demonstrating initiative and creativity.
- Good interpersonal and communication skills, with the ability to effectively interact with people in a multi-disciplinary and multi-cultural environment.
- Values continuous learning and improvement in a cooperative and entrepreneurial set up.

Work Conditions

The candidate will be based in one of our offices in Indonesia (Bali or Jakarta) and have the flexibility to travel to project locations throughout Southeast Asia. Ideal start date 1st March.

What We Offer

- A stimulating work environment focused on innovation, impact, and tackling some of the most difficult and systemic challenges in nature conservation and climate mitigation.
- Learn from and work with a highly diverse, multi-disciplinary, and motivated professional team.
- Growth in both professional and personal capacity in a young, dynamic, and nimble company.
- A competitive salary and bonus structure aligned with the seniority of the post.

To Apply

Interested candidates are invited to submit their resume and cover letter to: jobs@lestaricapital.com. Please include "Head of Portfolio Management" in the email subject line.

We are dedicated to promoting diversity and inclusion in our workplace and encourage individuals from all backgrounds to apply. If you are a dedicated and passionate conservation finance specialist looking to make a meaningful impact on the conservation of our planet's natural heritage, we invite you to join our team!

Application deadline: 15 January, 2024