



## **LESTARI CAPITAL - POSITION DESCRIPTION**

### **CONSERVATION PORTFOLIO ASSISTANT**

Duty Station: Jakarta or Bali

Period of Work: Fulltime

#### **OUR COMPANY**

Founded in 2017, Lestari Capital is a start-up environmental enterprise, built to protect the world's natural assets through a commercially viable business model. We accomplish this by mobilizing new finance for initiatives that protect and rehabilitate important natural landscapes around the world. The Indonesian word "Lestari" means sustainable, or everlasting, signifying our commitment to developing long-term sources of finance for high quality conservation and restoration initiatives.

As the global commodity, transportation and energy sectors begin to respond to evolving market requirements, Lestari Capital works in parallel with the same forces driving supply-chain transformation to generate financing for conservation. Lestari Capital supports multi-stakeholder sustainability standards by providing credible, transparent and efficient ways for the private sector to meet and surpass sustainability commitments, certifications and import requirements. We are using this approach in Southeast Asia, demonstrating how the cost of environmental impact can be built into the cost of commodity production.

Lestari Capital's impact model addresses a critical need for long-term operating capital for Projects run by local communities, conservation non-profits and environmental services companies. Lestari Capital aims to strengthen Southeast Asia's emerging ecosystem services marketplace, by connecting demand for on-the-ground conservation efforts among commodity producers/buyers with Projects that are protecting or restoring forests where these companies operate, to protect at-risk areas.

At the center of Lestari's approach is the Sustainable Commodities Conservation Mechanism (SCCM), which finances Projects for a minimum of 25 years. The SCCM provides independent fiduciary oversight that ties payments to results on the ground, ensuring benefits to local communities, global climate and biodiversity. Funds are managed through a financial vehicle domiciled in Singapore that delivers payments through a custodian bank.

Lestari Capital's diverse Project portfolio includes internationally certified initiatives on the forefront of tropical conservation, ecosystem restoration and community forestry. Our company specializes in selecting, vetting and financing certified conservation, restoration and community-forest Projects that



protect forests, peatlands and biodiversity. This includes working with members of the Roundtable on Sustainable Palm Oil (RSPO) and those with “Zero Deforestation” pledges. Efforts are also underway to expand to additional commodity sectors, as our company supports emerging sustainability trends through a credible and transparent conservation finance platform.

Lestari Capital is supported by a diverse group of public-private partnerships and brings actors from the commodities and finance sectors together with conservation initiatives and funders. Our portfolio prioritizes support for Project models that can eventually support jurisdictional and national climate targets.

## **POSITION OVERVIEW**

The Conservation Portfolio Assistant will assist the Conservation Outcomes Team to develop, nurture, and maintain close working relationships and trust between conservation Projects, be they Hutan Desas, Ecosystem Restoration Concessions, or REDD+ Projects, and Lestari Capital. He/She will work with the team during interactions with conservation Projects on the ground and their proponents. They support Lestari Capital in strategic thinking around conservation innovation, critical conservation landscape Projects and partnerships, as well as increasing Project, and Lestari Capital’s, conservation impact and outcomes. At all times, the Conservation Portfolio Assistant maintains the highest levels of integrity and ensures that the Project portfolio of Lestari Capital can be considered a leader amongst conservation initiatives.

The Conservation Portfolio Assistant will work with the Conservation Outcomes Team, led by the Chief Conservation Officer. This team is responsible for identifying and managing the LC Project Pipeline, a portfolio of Projects which are providing conservation outcomes for Lestari Capital’s clients. The Conservation Portfolio Assistant will be an integral part of all Conservation Outcomes Team strategic planning, Project inclusion decisions, Project onboarding procedure development, and all Project Prospects proposals to LC clients.

He/she will also work closely with the Chief Sustainability Officer and other LC team members on developing innovative approaches to deliver conservation outcomes to a range of potential LC clients.

As part of the Conservation Outcomes Team, the Conservation Portfolio Assistant will have multiple key responsibilities: assisting in identifying potential new Projects to bring into the Project pipeline; supporting relationships with key collaborators; assisting in development of the Conservation Portfolio procedures; and onboarding and monitoring Projects in LC pipeline.

## **POSITION RESPONSIBILITIES**

### **1. Serve as member of Conservation Outcome Team**

- Work with team in the development of overall Conservation Outcome Strategy
- Participate in discussions related to Project design, linking Projects with potential LC clients, due diligence needs, communications;

- Participate in discussions related to developing innovative approaches to delivering conservation outcomes to multiple potential LC client types

## **2. Support Project Portfolio Development**

- Assist in implementation of the Project Pipeline Strategy;
- Support engagement with all existing and new Project Operators or organizations;
- Travel to meet with potential Project Operators and to visit sites

## **3. Assist in Collaboration Development**

- Identify organizations that can serve as collaborators with Lestari Capital
- Foster collaborator relationships
- Develop MOUs or LOIs
- Create system to track and manage potential opportunities for collaboration
- Travel to meet with existing and proposed collaborators

## **4. Assist in development and implementation of LC Conservation Project Procedures including pipeline, onboarding, and monitoring and reporting procedures**

## **5. Assist in development of all LC Conservation Outcome communication and training materials**

## **6. Assist in development of Project Prospect Proposals to potential Lestari Capital clients (e.g. Project activity identification and budgeting; Project Prospect portfolio presentation and proposal development)**

## **7. Assist in all Project onboarding, monitoring, and reporting as needed**

## **8. Serve as a representative of Lestari Capital within wider conservation community in Indonesia**

- Attend and present at conferences, workshops, and other events as a Lestari Capital representative
- Attend meetings with identified potential collaborators or Project Operators

## **QUALIFICATIONS**

- At least three years (3) of working experience in forestry, environmental, conservation, and/or agricultural sectors.
- Master's Degree in forestry, ecology, agronomy, environmental studies, geography, or other relevant field; or Bachelor's degree with four (4) years professional experience.
- Familiarity with identifying and implementing location appropriate activities that will lead to long term conservation outcomes
- Experience in the development and implementation of conservation and development programs

- Awareness and familiarity with upcoming, existing, and former initiatives being implemented by conservation organizations, civil society, the government, and/or through development funds, preferred
- Knowledge of Indonesian environmental and land use policies and regulations, preferred
- Experience in public speaking, preferred
- Good computer skills in the main software programs (Excel, Word, Power Point, etc.)
- Good communication both oral and written, in English and Bahasa Indonesia.

## PERSONAL ATTRIBUTES AND COMPETENCIES

- Good personal organizational and priority setting skills, with the ability to work effectively under time pressure and manage multiple priorities.
- Capable of working independently as well as being an effective team player, with initiative and creativity.
- Good interpersonal and communication skills, with the ability to effectively interact with people in a multi-disciplinary and multi-cultural environment.
- Values the sharing of information and continuous improvement in a cooperative atmosphere of constructive evaluation and learning.

## WORK CONDITION

The candidate may be based either out of the Lestari Capital office in Jakarta or Bali. The candidate must have the flexibility to travel to research sites as and when necessary.

## TO APPLY

The salary will be commensurate with qualifications and experience.

The job description can also be found here: <http://lestaricapital.com/jobs/>

Applicants should apply by sending a cover letter and CV to: Dr. Sarah M Walker, Chief Conservation Officer, [jobs@lestaricapital.com](mailto:jobs@lestaricapital.com)

**Important:** Please include your name and “ConAssist” in the subject line of the email and in the titles of all attachments (please use the format: Name\_ConAssist\_CV, Name\_ConAssist\_CoverLetter). In cover letter please include this summary table:



LESTARI  
CAPITAL

Position Title	
Surname	
First Name	
Degree type (BA, MS)	
Degree field	
Graduation Date	
Years of work experience	
Technical area	
Software expertise	
Language fluency	
Nationality/Residency	
Availability	